



PRESIDENT'S PRIZE

President's Prize Project Budget Template

The project budget should provide comprehensive information about all expected expenses. Budgets in excess of the prize amount of \$50,000 should also include information about supplemental revenue sources.

Consider your project's expected expenses across the following suggested categories. Applicants should add categories specific to their project as needed.

Facilities

- Work space, rental rate, duration of rental
- Please note, if the project will be based in central Ohio, work space may be able to be provided through the university

Equipment

- Description, quantity, unit cost

Supplies

- Type, quantity, unit cost

Marketing

- Company, item purchased, quantity

Staffing

- Role responsibilities, name of individual(s), pay rate, expected hours worked

Travel

- Activity, destination, airfare, mileage, lodging, parking/ tolls, ground transportation

Events

- Activity, location, space rental, catering, supplies

Other project expenses

- To be determined based on project scope